

SCHOOL OF PLANNING AND ARCHITECTURE : NEW DELHI

12 May 2014

NOTICE

Reg : Hostel allotment 2014-15 : For B.Arch Students

Applications are now invited for hostel accommodation for the academic year 2014-15. Kindly submit a letter of interest (in the format enclosed) if you would like to avail hostel accommodation during the academic year 2014-15.

Please note that :

- i. Hostel accommodation is limited and merit-based facility. It is not an entitlement regardless of your position, gender, special conditions and nationality.
- ii. Only students residing outside Delhi and NCR are eligible to apply for the accommodation. A valid proof of residence is mandatory.
- iii. Allocation is based on academic performance in the department and in the respective batch & section.
- iv. Average total marks of two semesters are used to prepare the merit list.
- v. Students repeating the semester or appearing for supplementary examination for any subject are not eligible.
- vi. Available hostel seats are divided between second, third, fourth and final year B.Arch. and further sub-divided equally between the three sections of each year.
- vii. In special circumstances, when the number of seats are more than the number of applicants or eligible applicants, seats will be offered first in order of merit to interested students of that section and then opened to applicants of other sections of the same year. In case there is still a vacancy, the seats will be offered to eligible students of final year.
- viii. The total number of seats are divided into 'General' & 'Reserved' category. Reserved category seats are for FN/NRI/PIO/PH/KM students. The general seats are open for all students except reserved category students.
- ix. In special circumstance when the number of 'reserved' seats are more than the number of applicants or eligible applicants, seats will be transferred to the corresponding senior students of the same reserved category.
- x. Migration of students from 'general' to 'reserved' category is not permitted and vice versa.
- xi. Migration of student from one section to another to avail the benefit of hostel accommodation is not permitted and will not be entertained. If a student under special circumstance and under direction of the HOD migrates to another section, hostel accommodation will be provided based on the original section from which the applicant appeared for exams.
- xii. Temporary allotment cannot be made to wait-listed students.
- xiii. Students against whom enquiry or disciplinary action related to hostel matters is pending will not be considered eligible.
- xiv. Students against whom hostel arrears, mess arrears are due or have poor record in clearing their dues in the past may not be considered for allotment this year. This is subject to clearance from Honorary Warden and HOD (Arch).
- xv. Document submitted, as proof of residence will be checked for authenticity by HMC and Hostel office. In case any discrepancy, manipulation of information

- or misrepresentation is found, the applicant is liable to lose the hostel room.
- xvi. Last date of the submission of the request is 21st May 2014.

The enclosed hostel request format is for current 4th year students and students who are not enrolled as students of the current semester.

All other students can get their form from their respective class representatives.

A scanned copy of filled up forms along with relevant documents has to be e-mailed to the following email address

spa.hmc@gmail.com with a copy to hodarchspa@gmail.com

Kindly produce the hard copies when requested.

NOTE FOR STUDENTS OF FIRST YEAR B.ARCH

1. As per hostel allotment 2013-14, the quota for B Arch first year (general) was as follows:
Girls 16
Boys 20
This indicates that hostel seats for students of first year, in line with rest of the department, are limited. It is merit-based facility provided by the School. It is not an entitlement regardless of your position, gender, special conditions and nationality.
2. Merit list is prepared by AIEEE. The department for allocating hostel accommodation will follow the same.
3. The merit list provided by AIEEE bears the place of residence of the student. This will be referred to for hostel allotment. Students marked 'DL' will not be eligible for accommodation.
4. A valid proof of residence is required for hostel allocation.
5. Please note that the final admission list is prepared by AIEEE during advance stage of counseling. The School shall release the list of students eligible for hostel only after a final admission list is received from the relevant authority.
6. Outstation students are requested to kindly make suitable and the School announces flexible boarding arrangement in the city till final hostel allotment list.
7. For any other clarification, the first year students may contact the Hostel Office located in the planning block of the School.
8. The number of seats in 1. is only indicative and subject to change in session 2014-15.